



RIVER TITLE COMPANY

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Janesville, WI 53548

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tel 608.754.0700
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TITLE SERVICE – ORDER FORM

Requested By: _____ Date: _____

Company: _____ Address: _____

Phone: _____ Fax: _____ Cell/Direct: _____ Email: _____

Preferred Method of Communication: Phone Fax Cell/Direct Email Mail
Preferred Method of Document Submittal: Fax Email Mail Hand Deliver

Type of Request: **Title Insurance**; Include: Owner's Policy Mortgagee (Loan) Policy *Refinance only?* Yes \ No
 Letter Report **Closing Statement** **Search & Hold** **Other:** _____

Property Address: _____

Brief Legal Description (if available): _____

Type of Property: _____ Is Property Owner's Homestead? Yes \ No

Seller's Information:

Legal Name(s): _____ SS# _____

_____ SS# _____

Address: _____

Marital Status: _____ Phone No.: _____

Present Lender (if applicable): _____ Loan #: _____

Vogel Law Firm to prepare Deed and Transfer unless otherwise stated here: _____

Buyer's (Borrower's) Information:

Legal Name(s): _____ SS# _____

_____ SS# _____

Will property be Buyer's Primary Residence? Yes \ No Phone No.: _____

If no, Buyer's Current Address: _____

Marital Status: _____

New Lender Info: _____ Loan Amount: \$ _____

_____ 2nd Loan Amount: \$ _____

Offer to Purchase: Attached?: Yes \ No **Sales Price:** \$ _____ **Earnest \$:** _____
If not attached please provide as soon as possible. Include all Addendums, Amendments and Counter Offers.

Prior Title: Attached?: Yes \ No *If not attached please provide prior title evidence or abstract as soon as possible, or advise who we may contact to obtain:* _____

Closing Date \ Time: (Estimate if not final) _____

Place of Closing: _____

Listing Broker: _____ **Selling Broker:** _____

Commission: % _____ or \$ _____ Split at Closing? Yes / No Listing Broker: ____% Selling Broker: ____%
Please attach copy of MLS Sheet.

Additional Fees: _____

Additional Information: _____

*****Please include: Copy of complete Contract or Offer to Purchase, Prior Title work and MLS Sheet*****
Thank You for allowing River Title Company to serve you !